

**Pierpont Christian Preschool**  
 52 Harner Run Road \* Morgantown, WV \* 26508  
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 www.pierpontnazarene.org

**POLICIES – Revised May 2021**

Name of Student: \_\_\_\_\_ Class: \_\_\_\_\_ Session: \_\_\_\_\_

<input type="checkbox"/> <b>Arrival and departure of students</b>	<p>All students must be signed in/out by a parent/guardian (digitally or with sign-in/out sheet). Sign-in must accompany the daily Health Questionnaire, in compliance with Health Department regulations regarding symptoms of sickness. Temperatures of children will be obtained by teacher. When picking up your child, please follow the same procedures (signing out digitally or with sign-in/out sheet). The teacher will escort the child to the adult who is picking up their child. Anyone other than those listed on the registration form picking up the child must have a hand written note signed by either parent. A child <i>may not</i> leave the building alone. He/she <b>MUST</b> be accompanied by the adult picking him/her up.</p> <p><u><b>NOTE:</b></u> When dropping off and picking up your children, please be mindful of the fact that we share this building with our church staff, who have been cleared to be on the preschool campus.</p>
<input type="checkbox"/> <b>Curriculum</b>	<p>As a Christian preschool, our goal is to provide curriculum and activities which will enable each child to grow in every aspect of life. We offer activities which integrate academic enrichment, Bible stories and scripture memorization, biblical values and an introduction to Jesus Christ. The curriculum fee is incorporated into the annual tuition rate for the year.</p>
<input type="checkbox"/> <b>Dismissal or removal stipulation</b>	<p>We seek to provide a safe and structured environment that will enable each child to learn how to function in a group setting. Therefore, a child who consistently exhibits disruptive conduct in his/her class (i.e., developmental non-readiness, disrespectful behavior, etc.) cannot benefit from the preschool program and will be dismissed from the preschool. Tuition for that month will be expected. If a student withdraws during any given month for any reason during the school year, the full tuition amount for that month is still required.</p>
<input type="checkbox"/> <b>Emergency plan</b>	<p>If a child is hurt, or should an emergency incident arise, parents will be contacted immediately. If parents cannot be reached, then the emergency contacts on the medical form will be notified.</p> <p style="text-align: center;"><u><b>Please make sure your contact information is current.</b></u></p>
<input type="checkbox"/> <b>Health policy</b>  <i>(Sickness, allergies, and other concerns)</i>	<p>Pierpont Christian Preschool will make every effort to protect the health and safety of our students. <i><b>Cooperation of parents in helping to prevent the spread of communicable disease is imperative.</b></i> When students show symptoms as sore throat, nausea, vomiting, runny nose, coughing, ear aches, fever, rashes, or lice, he/she should stay home. If any of these symptoms develop at school, you will be contacted immediately. The school appreciates being notified if your child contacts a contagious disease in order to notify other parents. <u><b>IMPORTANT: Please keep your child's teacher current about any of your child's allergies &amp; health concerns.</b></u></p>
<input type="checkbox"/> <b>Inclement weather</b>	<p>If school is cancelled in Monongalia County due to inclement weather, we will be closed as well. If the county schools are on a two-hour late schedule, we will implement the <b>Modified Schedule: AM Session = 10:00 to 12:00; PM Session = 1:00 to 3:00.</b> In the event of an early dismissal during the day, our school will dismiss the same time as the county schools. Please listen to local television and radio stations for information concerning county schools. There will not be individual announcements made for Pierpont Christian Preschool.</p>
<input type="checkbox"/> <b>Late pick-up</b>	<p style="text-align: center;"><u><b>PLEASE BE MINDFUL OF YOUR CHILD'S DISMISSAL TIME.</b></u></p> <p style="text-align: center;"><i>(Dismissal times: AM = 11:00 a.m.; PM = 3:00 p.m.)</i></p> <p>This is very important to your child, who looks forward to seeing you and is crucial to the preschool program. A ten-minute "grace period" is applied. If an unforeseen emergency occurs and you are not able to arrive promptly for your child's dismissal, <b>please contact the preschool/your child's teacher immediately OR make arrangements with an alternate person who is authorized to pick-up your child.</b> If we do not hear from you and/or your child has not been picked up after the grace period, we will begin trying to reach you and/or your emergency contacts. Should a second late pick-up occur, you will be charged a late pick-up fee. A third occurrence and any habitually late pick-up occurrences may be grounds for disenrollment, without any applicable tuition fee refunds.</p>

